



# VOLUNTEER INFO KIT

## Středisko volného času Vratimov, příspěvková organizace

Frydecká 377/61, 739 32 Vratimov

### 1. Who we are and what we do

Welcome to the Středisko volného času Vratimov, affectionately known by locals as the "**Domeček**" (**The Little House**). We are a semi-budgetary organization dedicated to non-formal and leisure-time education. Our main mission is to provide meaningful and engaging activities for children, youth, adults, and seniors. We live by our motto: "**You don't have to come to us, you want to.**" We offer dozens of diverse interest clubs (ranging from sports and creative activities to technical ones), organize both residential and suburban summer camps, arrange project days for kindergarten and primary schools, and host a wide variety of community events. We serve as the vibrant heart of the local community, a place where all generations meet, talents are nurtured, and new friendships are born.



### Get a glimpse of our life!

Want to see us in action and check out the vibe of our centre? Take a look at our social media:

- **YouTube:** [\[Link to YouTube\]](#) – Watch videos from our amazing summer camps and big projects!
- **Instagram:** [\[Link to Instagram\]](#) – See behind-the-scenes moments and daily fun.
- **Facebook:** [\[Link to Facebook\]](#) – Check out our community events and photo galleries

## 2. Our Background

The Czech Republic is a picturesque country in the very heart of Europe, renowned for its high level of safety, rich history, and breathtaking nature. Our town, Vratimov, is situated in the Moravian-Silesian Region, in close proximity to the Czech Republic's third-largest city — Ostrava. Vratimov offers a peaceful, safe, and green environment for living, complete with all necessary civic amenities, while the bustling city center of Ostrava can be reached by public transport in just 15 minutes.

The surrounding area is a paradise for excursions, culture, and nature. In the immediate vicinity, you can visit the industrial gem of Dolní Vítkovice (DOV) featuring the Bolt Tower observation deck, the Landek Park Mining Museum, or the Silesian Ostrava Castle. The Beskydy Mountain range looms directly over our region, with its highest peak, Lysá hora, being easily accessible for hiking trips into pristine nature. Furthermore, Ostrava boasts a rich cultural scene and is globally famous for hosting major events, such as the multi-genre music festival Colours of Ostrava, the electronic music festival Beats for Love, various theater scenes, and a vibrant student life.

## 3. Role of the Volunteer: What will you do here?

- **Leisure activities for youth:** You will assist with the preparation, material support, and daily operations of our after-school activities. You will actively participate in these activities, support the youth, and bring your own creative ideas into the programs.
- **Camp planning and operation:** You will become an integral part of the team that prepares and executes our popular residential and suburban camps held during school holidays and summer breaks.
- **Promotion and marketing:** You will participate in promoting our activities. This includes helping with content creation for social media platforms (Instagram, Facebook), taking photos, filming short video clips from events, and creatively presenting the work of SVČ.
- **Leisure activities for seniors:** You will get involved in intergenerational programs, helping to organize meetings, creative workshops, or social events tailored for elderly citizens.
- **Discussions, community, and public events:** You will have the space to organize your own presentations and discussions (e.g., introducing your home country and culture) and will assist with the organization of large public events for the town (such as the traditional lantern parade "Bludičky").
- **Educational programs for schools:** You will assist in the implementation of morning project and educational days, which our center organizes on a turnkey basis for local kindergartens and primary schools.

## 4. Who are we looking for?

Are you enthusiastic, full of energy, and ready for an unforgettable 8-month adventure in the Czech Republic? We are looking for an open-minded and motivated volunteer who will fit right into our SVČ Vratimov team!

**You are the perfect match if you are:**

- **Communicative & Social:** You love meeting new people, sharing your culture, and you're not afraid to chat, even if your English (or Czech) isn't perfect yet.

- **Passionate about working with youth:** You enjoy spending time with kids and teens, and you want to be a positive role model for them.
- **Proactive & Creative:** You don't just sit in the corner waiting for tasks. You love bringing your own ideas to life, whether it's a new game, an art project, or a sports activity.
- **A true team player:** You are reliable, flexible, and ready to support our team during big public events, summer camps, or daily youth clubs.
- **Ready to provide a clean criminal record:** Since you will be working closely with children, a clean background check/criminal record certificate from your home country is a legal requirement for this position.

*No previous professional pedagogical experience is required—what matters most to us is your energy, positive attitude, and willingness to learn new things!*

## 5. Practical Information

| What the program covers    | Details for the volunteer                                                                                 |
|----------------------------|-----------------------------------------------------------------------------------------------------------|
| Accommodation              | Fully covered and provided for you.                                                                       |
| Pocket money and allowance | The volunteer receives a regular allowance based on the conditions of the ESC grant.                      |
| Insurance                  | Comprehensive international health insurance arranged for the entire duration of the stay.                |
| Language support           | Access to the Online Language Support (OLS) course for the Czech language.                                |
| Travel costs               | Contribution to travel expenses from your home country to the Czech Republic and back.                    |
| Official approval          | The selection process is officially finalized by sending an offer through the unipartnership PASS system. |

## 6. Contact

**Host organization:** Středisko volného času Vratimov, příspěvková organizace (Domeček)

**Contact person:** Ing. Lucie Mareth

**E-mail:** l.mareth@svcvratimov.cz, info@svcvratimov.cz

**Website:** [www.svcvratimov.cz](http://www.svcvratimov.cz)