



Application Form

For the position of
Full Time Volunteer

Volunteer Co-ordinator
4 Lapp's Quay
Cork
Ireland
T12 KT61

Tel: +353-87-9812394
Email: volunteer@corksmon.ie

Private & Confidential

Please complete all sections

Personal Details

Surname:		Title (Mr / Mrs / Miss / Ms / Other):	
Forename(s):		Please confirm that you are at least 18 years old:	☐
Address:	 		
Email:			
Telephone Daytime:		Telephone Home:	

Availability

What is your current occupation?	
When would you be available for interview?	
When would you be available to start volunteering?	
Where did you hear about Cork Simon Community?	

For what period of time can you volunteer with Cork Simon Community in Ireland?

9 Months:	☐	10 Months:	☐	11 Months:	☐	12 Months:	☐
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FOR OFFICE USE ONLY

Date Received:		Result:		References Requested:	
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Please take your time to answer the following questions as fully as possible.
(Use additional paper if necessary)

Why do you want to be a Full Time Volunteer with Cork Simon Community?

After giving careful consideration to the Role Description and Person Specification for the post of Full Time Volunteer, please give details of how your education, skills, experience and non-work activities qualify you to undertake this post effectively.

Education, Qualifications and Training

Education:[illegible]

Voluntary Work:

Please give details of any experience of voluntary work you may have:

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Previous Employment:

[illegible]

Garda Vetting / Police Clearance:

The next stage of the volunteer recruitment process, following successful interview, involves reference checks and Garda Vetting / Police Clearance.

This information is necessary in order to assess your suitability to perform the role. Failure to furnish the information requested or withholding the information requested will mean your application will not be processed any further. The existence of a criminal conviction will not, necessarily, influence a decision whether to accept a person or not.

Have you ever been convicted of a Criminal Offence in Ireland or in any other country? (required)

☐ **Yes**

☐ **No**

If you answered 'yes', please give details:

Are there any criminal proceedings pending against you in Ireland or any other country? (required)

☐ **Yes**

☐ **No**

If you answered 'yes', please give details:

Health

Do you have any recurring mental or physical illness or addiction issues?

Yes:

☐

No:

☐

If 'Yes', can you please describe this illness and how it might impact on your role?

(Please note that a problem of this nature will not preclude full consideration of your application)

References

Please give the name, address, telephone number, email and occupation of two referees who would be in a position to assess your skill, knowledge and aptitude for this post, preferably previous employer(s) or people who know you in a professional capacity.

Please Note: as references will only be accepted from those who know you in a professional capacity, this excludes family and friends.

Name:

Name:

Address:

Address:

Occupation:

Occupation:

Phone:

Phone:

Email:

Email:

Declaration

I declare that all the information I have given is to the best of my knowledge true and I understand that any inaccurate or false information given may result in an offer of a placement being withdrawn.

Applicant's Signature:

Date:

Please send completed forms to:

Emma O'Connell
Volunteer Co-ordinator
4 Lapp's Quay
Cork
Ireland
T12 KT61

Tel: +353-87-9812394

Email: volunteer@corksion.ie